

APRIL 1, 2011

To the honorable board of selectmen.

Hello Gentlemen.

I would like to proceed with the installation of the ventilation at the community center.

The project consist of installing A 36 x 36 inch. FAN into the exterior portion of the building facing the large oak tree.

The fan will connect to ductwork that will run through the Attic and connect to a large CWA that will be installed on the wall that separates the lg meeting room to the smaller room.

There will also be a small intake vent installed at the opposite side of the room to create a better draft to remove the hot air from the large room.

The ~~the~~ Martha's Vineyard Film Festival Agreed to pay for the cost of the installation of vents and the fan and ductwork. I would like to propose that we pay for the electrical and

framing portion of the project
I foresee the electrical and
carpentry portion of this project
to not exceed a thousand dollars.
However I think it would
be wise to use the monies
allocated from the joint Maintenance
Account.

With your APPROVAL I will
get this project done in a
timely manner

Thank you
for considering this
Sincerely
Rodney Barker